

KING GEORGE'S FIELD CHARITY - WOODHOUSE PARISH COUNCIL
Charity no. 1087237

**Minutes of the meeting of the
Trustees of King George's Field - Woodhouse Eaves
held virtually by Zoom on Monday 7th September 2020**

Present:

Mr P Searancke, Chair
Mr L Pole, Vice-Chair
Mrs J Taylor
Mr C Bennett

Mrs R Barrington
Mr J Horne
Mr T Sault
Mr R Thomas

Mrs E Rowley - RFO
Mrs E Crowe - Clerk

1.	APOLOGIES: Mr R Simpson due to work commitments, Mr G Watson due to illness
2.	DECLARATIONS OF PECUNIARY AND PERSONAL INTERESTS: None
3.	MINUTES OF THE PREVIOUS MEETING ON 6th JULY 2020 <u>RESOLVED</u> To <u>confirm and sign</u> the Minutes as a true record
4.	PROPERTY MATTERS TO CONSIDER <u>RESOLVED</u> <p>[a] To <u>receive</u> the Premises Manager's report for July/August. A report was circulated to the Councillors. The re-opening of all three halls was discussed along with the Covid19 Hall Guidelines, Risk Assessment and cleaning schedule. Temporary cleaning costs to be discussed for hall hirers at the Finance Committee meeting.</p> <p>[b] To <u>update</u> regarding the letting of the house. A 12-month contract has been drawn up for the letting of the house at £1000 per month. The house is due to be occupied from 25th September.</p> <p>[c] To <u>approve</u> a budget for expenditure on curtains/blinds for the house. The Council agreed to have natural coloured venetian blinds fitted to each window.</p> <p>[d] To <u>consider</u> and <u>approve</u> quotes to replace the windows in the two front bedrooms of house. It was agreed that for the immediate future, the handles will be replaced on the original windows and the hinges greased. A quote to replace the windows has been approved and the design to be sent to Charnwood Borough Conservation department for approval.</p> <p>[e] To <u>approve</u> quote for painting the exterior of the pavilion and the exterior of the Village Hall The Council agreed for Quorndon Brush Decorators Ltd to paint the exterior and interior changing rooms (less windows) to the Pavillion at a cost of £1,830 inclusive of materials and labour. The Exterior of the village hall (facia and soffits) at a cost of £980.00 inclusive of materials and labour.</p> <p>[f] To <u>receive</u> update on the Annexe Building and appoint a solicitor to write an agreement for Parish Council and Scouts. The Council agreed to the proposed terms with Woodhouse Eaves Scout Group as the land and building will be owned by the KGV Charity as Woodhouse Parish Council is the sole trustee. The Council agreed to appoint Prusinski Solicitors and get the agreement drafted at an approximate cost of £1,500 plus VAT.</p>

	<p>[g] A proposal was discussed for new sustainable hedge boundary for the children's play area. The Council felt that a hedge would need railings as well as reducing visibility and increase in ongoing maintenance costs so therefore it resolves into finding an alternative spot for a hedge row.</p> <p>[h] The Council approved for EDF to be the new electricity supplier for the halls as of 1st October 2020.</p> <p>[j] The Council agreed to sign a year's agreement with BHIB insurance brokers to be insured by Aviva at a cost of £4,390.24.</p>																																																														
<p>5.</p>	<p>[a] To <u>receive</u> Financial reports:</p> <ul style="list-style-type: none"> • The monthly bank reconciliation at 22 July & 22 August • The monthly reconciliation of accounts at 22 July & 22 August <p>[b] To <u>approve</u> the following Accounts for Payment for previously agreed or delegated expenditure:</p> <table border="0"> <tr> <td>Salaries – paid to PC</td> <td style="text-align: right;">3021.58</td> </tr> <tr> <td>BT – monthly broadband fee June & July</td> <td style="text-align: right;">95.54</td> </tr> <tr> <td>Npower – quarterly electricity for VH House</td> <td style="text-align: right;">105.53</td> </tr> <tr> <td>Tony Hollier – painting in VH house June, July & Aug.</td> <td style="text-align: right;">915.00</td> </tr> <tr> <td>Waterplus – quarterly water supply for Sports Pavilion</td> <td style="text-align: right;">43.96</td> </tr> <tr> <td>Phil Smith – handyman contract</td> <td style="text-align: right;">640.01</td> </tr> <tr> <td>Gordon Watson – expenses 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6.	[c] To <u>note</u> charity 22 July & 22 August <ul style="list-style-type: none">• £10,000 Charnwood BC Grant• £176.82 lettings
7.	ANY OTHER MATTERS TO NOTE OR FOR FUTURE AGENDAS Nothing to report

The meeting closed at 21:03

CHAIR