

WOODHOUSE PARISH COUNCIL
Minutes of the Meeting of the Parish Council
held virtually via Zoom on **Monday 9th September 2020 at 18:45**

Present:

Mr P Searancke, Chair
Mr L Pole, Vice-Chair
Mr J Horne
Mrs R Barrington
Mrs J Taylor
Mr C Bennett

Mr T Sault
Mr R Thomas

In attendance:
Mrs E Crowe, Clerk to the Council
Mrs E Rowley, Responsible Finance Officer

2 members of the public were present

20/35 APOLOGIES FOR ABSENCE

Mr R Simpson due to work commitments. Mr G Watson due to illness. Cllr Taylor & Cllr Snartt attending Full Council meeting at CBC.

20/36 DECLARATIONS OF PECUNIARY & PERSONAL INTERESTS & ANY DISPENSATIONS

Mrs Taylor, Mr Pole, Mr Searancke – planning application P/20/1352/2
Mr Pole – Tim Pole (relation)
Mr Thomas – Sustrans Report

20/37 POLICE AND NEIGHBOURHOOD WATCH MATTERS

Report not received

20/38 REPORT FROM BOROUGH COUNCILLOR

Report not received.

20/39 REPORT FROM THE COUNTY COUNCILLOR

Report not received.

20/40 QUESTIONS FROM MEMBERS OF THE PUBLIC

[a] A representative from the Surfers against Sewage ran through the objectives for the Parish Council to support the community in moving towards plastic-free usage.

[b] Parishioners request for the encroachment onto the footway along Forest Road, Woodhouse to be cleared. The Clerk to contact Highways and copy in Cllr Taylor.

20/41 MINUTES OF THE MEETING HELD ON 6th JULY 2020

The Minutes were confirmed and signed as a true record.

20/42 FINANCIAL MATTERS

RESOLVED:

[a] To note payment of the following accounts for previously approved or delegated expenditure:

DCK Accounting – Monthly payroll charge	25.87
NEST pensions – monthly	89.26
Charnwood BC – monthly public toilets council tax	54.00
Unity Trust Bank – Quarterly Account Service Charge	18.00
Bluefish Office Products – PC office supplies, incl. files, laminator, calculator, stapler, toner cartridges, tea & coffee	215.02
Parish Online – Annual licence for Neighbourhood Plan mapping software	150.00
KGV Charity – Monthly PC Office Rent	500.00
Roundabout Magazine – VH House rental advert	9.50
Equals credit card – fee for 2 x cards	20.00
CKH Accounts – Internal Audit	250.00
Dusters Cleaners – Daily cleaning of public toilets – 1hr per day @ £16/hr = £112.00 per week	468.00
Cavanagh Plumbing – supply & fit water heater in public toilets	795.00

Tim Bentley Pole – gardening at war memorial and roadside gardens	110.00
Century Electrix – Electrical works to connect water heater in public toilets	146.00
Waterplus – quarterly water supply to public toilets	159.63
Rural Community Council – Annual subs	50.00
Cavanagh Plumbing – call-out to unblock gents public toilet	50.00
St. Paul’s Church – Annual Burial Ground Donation	630.00
St.Mary’s Church – Annual Burial Ground Donation	460.00
Linda Winston – Allotments lock repair	44.94
Neil Roberts – new gates for allotments	395.00
St.Paul’s Church – 50% repair costs for parish clock	67.00
Clerk – Annual Allowance 2020	200.00
RFO – Annual Allowance 2020	200.00
Fiona Gregson – Agora Newsagents – daily opening of public toilets = £5.95 per week	23.80
Bluefish Office Products – files, face masks, coffee, pens, fairy liquid, toner cartridge	90.45
LRWT – Annual subs	50.00
Salaries	5261.14

[b] To receive Financial reports:

- The monthly bank reconciliation at 22 July & 22 August
- The monthly reconciliation of accounts at 22 July & 22 August

[c] To note Council income for July & August 2020:

£90.15 bank interest

20/43 PROPERTY

RESOLVED

[a] To discuss the re-opening of all three halls and approve the Covid19 Hall Guidelines and Risk Assessment and cleaning schedule. Temporary cleaning costs to be discussed for hall hirers at the Finance Committee meeting.

[b] To consider a memorial for Gordon Ambler MBE to be recognised for his services to the community of Woodhouse Eaves. A contribution has been offered by his family. The Council agreed to propose to the family a commemorative plaque to be placed by the Village Pump. The Council/family to consider locations for a memorial bench within Woodhouse Eaves.

[c] To receive an update regarding the Sustrans Cycle Track project
Mr Bennett to push forward with the project for when monies from Sustrans become available.

[d] To note Neil Roberts has repaired and replaced the allotment gates
The Clerk to correspond with the allotment Manager to make sure that the Council receive quotes before works are carried out.

[e] To consider a speed limit of 20 mph on Maplewell Road, Main Street and Church Hill in Woodhouse Eaves. The Council agreed for this to be championed by the Community Action group.

20/44 PLASTIC FREE GROUP

RESOLVED

The Councillors agreed to support and play a role in the Surfers Against Sewage for a plastic free community.

20/45 CORRESPONDENCE AND PUBLICATIONS RECEIVED

RESOLVED

To note the correspondence received:

[a] The Clerk to email the Neighbourhood Plan the proposed changes to the national planning framework consultation information from NALC

20/46 PLANNING MATTERS

RESOLVED

To note responses to new applications:

- P/20/1243/2 Conversion of agricultural building to create a detached residential dwelling at Longhill Farm, Breakback Road, Woodhouse Eaves, Leicestershire, LE12 8TA
- P/20/1324/2 The erection of a single storey rear extension extending beyond the rear wall of the original house by 4m, with a maximum height of 3m, and height to the eaves of 3m at 74 Bird Hill Road, Woodhouse Eaves, LE12 8RR
- P/20/0829/2 Two storey side & single storey front extensions, installation of rear dormers and change to external materials.
REVISED DESCRIPTION: Single storey extension to south side of dwelling, two storey extension to west side and raising of roof by 0.77m over resultant dwelling. Erection of replacement single garage at 11 Windmill Rise, Woodhouse Eaves, LE12 8SF.
The Parish Council would like to make the following comments:
Woodhouse Parish Council heavily object to the revised development application and whole heartedly support all of the objections given by the immediate neighbours to 11 Windmill Rise.
The building will be too close to the neighbours properties which will be overbearing. It also removes privacy and will block access to natural light. The design does not follow the village statement therefore the Parish Council have clear objections and request the planning application is rejected.
- P/20/1352/2 Erection of pitched roof over and canopy to front of existing porch to front of detached dwelling at 38 School Lane, Woodhouse, LE12 8UJ
- P/20/1300/2 Certificate of lawfulness (proposed) : Erection of stable building within curtilage of dwelling Turvey House, Rushey Lane, Woodhouse, LE12 8UW
- P/20/0908/2 Raised roof to create first floor including first floor front extension two storey side & rear extensions and single storey rear extension. Creation of hardstanding and front & side boundary wall at 1 Vicary Lane, Woodhouse, LE12 8UL
- P/20/1318/2 Single storey extensions to side and rear of detached dwelling at 16 Windmill Rise, Woodhouse Eaves, LE12 8SG
- P/20/1144/2 Change of use of land to (Sui Generis) and the erection of x1 timber cabin for the purpose of a self-catering holiday let at The Brand, Brand Hill, Woodhouse Eaves, LE12 8SS
- P/20/1151/2 Replacement of existing gates with electrically operated vehicular & pedestrian access gates (max height 2m) at Entrance to Lady Martin Drive, Woodhouse Eaves, LE12 8WX
Woodhouse Parish Council would like to object to the above planning application with the following:
- No reason or justification to create a gated community, such a move would create a precedence for a number of other private roads nearby.
 - Gating off roads to multiple dwellings would damage the aesthetics and feel of the conservation area.
 - The PC would have objected to the original estate planning application if it had been submitted as creating a gated community.
 - The original application specifically stated it would remove the existing broken old gates.
 - The design contravenes the Village Design Statement Landscape Guidelines (P11).
- P/20/1010/2 Proposed two storey extension to front and single storey extension to rear with balcony to bedroom above. Alterations to fenestration including the installation of 2 no. dormer windows to roof above existing garage and pitched canopy over existing front door. Proposed gable roof to create new porch at Turvey House, Rushey Lane, Woodhouse, LE12 8UW

2020/TPO/0093/LCC Fell dead yew T1 & yew T2; beech T3 prune to clear roof by 3.0m and remove dead wood protected by LCC Charnwood Forest Area TPO 1949 W1 at Five Acres, 243A, Forest Road LE12 8TZ

20/47 NEIGHBOURHOOD PLAN

RESOLVED

To receive an update, if available

Cllr Searancke informed the Councillors that Neighbourhood Plan have sent a draft version to Charnwood Borough Council for a basic assessment. The document will then be returned for the community to examine.

20/48 COMMUNITY ACTIONS

RESOLVED

The Council agreed to the Community actions proposals gathered during the Neighbourhood Plan Advisory Group work for inclusion in the Woodhouse Parish Neighbourhood Plan.

20/49 INSURANCE RENEWAL QUOTES

RESOLVED

The Council agreed to sign a year's agreement with BHIB insurance brokers to be insured by Aviva at a cost of £4,390.24.

20/50 MATTERS ARISING

[a] Risk Assessments completed by Councillors

The Clerk reminded the Councillors to complete the individual Risk Assessments for the Council's assets.

[b] Remembrance Sunday Parade

The Council agreed for the Clerk to submit a temporary road closure notice for the parade.

The Clerk to correspond with the Church and various associations regarding the parade.

[c] The Councillors shared their condolences for the passing of Mark Elliott who has been a huge support to the village and for all his help with the Neighbourhood Plan.

Meeting closed at 8:30pm

CHAIR