

**Minutes of the meeting of the
Trustees of King George's Field - Woodhouse Eaves
held virtually by Zoom on Monday 5th October 2020**

Present:

Mr P Searancke, Chair
Mr L Pole, Vice-Chair
Mr T Sault
Mr R Thomas

Mrs R Barrington
Mr J Horne

Mrs E Rowley - RFO
Mrs E Crowe - Clerk
Mr G Watson, Premises Manager

1.	APOLOGIES: Mr R Simpson & Mrs J Taylor due to work commitments. Mr C Bennett due to personal reasons
2.	DECLARATIONS OF PECUNIARY AND PERSONAL INTERESTS: None
3.	MINUTES OF THE PREVIOUS MEETING ON 7TH SEPTEMBER 2020 <u>RESOLVED</u> To <u>confirm and sign</u> the Minutes as a true record
4.	PROPERTY MATTERS TO CONSIDER <u>RESOLVED</u> [a] To <u>receive</u> the Premises Manager's report for September. A report was circulated to the Councillors. [b] To <u>note</u> the occupant has moved in to 50 Main Street. Handover of the house was completed on Friday 25 th September 2020. The Building Control officer has signed off the house as completed to building control requirements. [c] To <u>update</u> on halls being hired re Government guidelines. The Council agreed to only hiring the Village Hall and the King George V room out in order to concentrate the bookings in two halls to reduce cleaning costs. [d] To <u>update</u> on the progress with Solicitor for the agreement between the Parish Council and the Scouts. Prusinski solicitors have engaged with both parties. The working group to produce a document for the Parish Council to approve.

5. [a] To receive Financial reports:

- The monthly bank reconciliation at 22 September
- The monthly reconciliation of accounts at 22 September

[b] To approve the following Accounts for Payment for previously agreed or delegated expenditure:

Salaries – paid to PC	1510.77
Planyo – monthly platform fee	26.00
BT – monthly broadband fee August	42.00
Cavanagh Plumbing – repair radiator leak in VH House	50.00
Waterplus – quarterly water supply for Sports Pavilion	37.54
Phil Smith – handyman contract	90.00
Phil Smith – repairs & work in VH House	1183.37
Gordon Watson – expenses incl. window handles, paint & keys for VH House	99.83
Sterilizing Services – 6 monthly legionella checks & disinfect water tanks	543.66
Secure Trade Frames – replace upvc windows & sealed units in VH House	830.83
Advance Carpets – supply & fit carpet & vinyl in VH House	2192.50
Nottingham Blinds – 50% deposit for window blinds for VH House	446.50
Charnwood BC – VH house council tax	165.00
Sterilizing Services – legionella checks & disinfect water tanks in VH House	154.25
ESPO – Village Hall Gas for August	14.88
Advance Carpets – supply & fit vinyl in Village Hall	432.50
Waterplus – quarterly water supply for Annexe	81.18
Dusters Cleaning – KGV Hall & VH (5 weeks)	776.00
Waterplus – quarterly water supply for Village Hall	422.57
Howdens – extras for VH House kitchen	165.10
Century Electrix – 2 nd fix power & lights & fit smoke alarms in VH House	2167.35
Century Electrix – electric repairs in VH	97.50
Total Gas & Power – electricity supply for Annexe	1014.80
Phil Smith – work in VH House September	1766.72
Tony Hollier – painting in VH House	247.50
Ocean Free – hand sanitiser	55.98
Amazon – electric fire for VH House	89.99
Amazon – covid signs & plastic baskets	36.94
Argos – fridge freezer for VH House	179.99
Howdens – extras for VH House kitchen	176.67
Planyo – Monthly platform charge	26.00

[c] To note charity 22 September

- £522.45 lettings

[d] The members who met on Monday 14th September discussed the financial situation of the charity and whether lettings fees should rise as planned last year by CPI in November. They also noted that the Charity carry forward figure was likely to be acceptable and a number of items to be approved should be affordable.

The Council agreed the Lettings Review – Inflationary adjustments to be made on 1st January each year. A 5% increase on hourly rate with a minimum of 1.5 hour bookings too to be implemented on the 1st Jan 2020.

6. **ANY OTHER MATTERS TO NOTE OR FOR FUTURE AGENDAS**

Nothing to report